



SEND Policy

March 2017



Introduction

The Phoenix is an all-day mixed special school for pupil/students aged 2 to 19 with severe to profound and multiple learning difficulties. All pupils attending the Phoenix have an Education Health Care Plan (EHCP) or are being formally assessed for transfer to an EHCP. Pupil's primary area of need will be significant in the area of cognition and learning or communication and interaction (severe or profound learning difficulties) as described in the SEND code of practice. Some of those young pupils admitted at aged 2 may move on to other educational establishments after a period of assessment.

All pupils/students at the school are at a level on the special needs register in accordance with the DFE SEND Code of Practice and have an individual education plan (IEP). This is written by the class teacher who monitors it termly in collaboration with families. The school's leadership group monitors all the annual review reports including the annual targets set for each pupil.

As the Phoenix is a special school the Governing Body do not think it necessary to have a SENCO, as all staff are well experienced in working with pupils/students with Special Educational Needs and Disabilities. The Head Teacher ensures that all procedures identified in the SEND Code of Practice are followed and maintains an overview of how the special needs of every pupil in the school are being met.

Should there be any concerns class teams and all support staff are aware of the SEND support structure through the senior leadership team.

Aims

Our SEN policy and information report aims to:

- Set out how our school will support and make provision for pupils with special educational needs and disabilities (SEND).
- Explain the roles and responsibilities of everyone involved in providing for pupils with SEND

Legislation and Guidance

This policy and information report is based on the statutory Special Educational Needs and Disability (SEND) Code of Practice and the following legislation:

- Part 3 of the Children and Families Act 2014, which sets out schools' responsibilities for pupils with SEN and disabilities
- The Special Educational Needs and Disability Regulations 2014, which set out schools' responsibilities for education, health and care (EHC) plans, SEN co-ordinators (SENCOs) and the SEN information report



Policy

The role of the school is to support pupils with severe to profound and multiple learning difficulties who need a developmental curriculum, based around a modified National Curriculum. A number may also have associated physical, sensory or communication difficulties, emotional, behavioural difficulties or medical problems. We have a “whole school approach” to the pupils in all aspects of their learning i.e. all procedures employed follow a similar format, irrespective of a pupil’s placement within the school.

This approach enables us to support the pupils in a consistent way, throughout their years in the school. All staff are aware of what is offered to each pupil, regular reviews are held on their progress and up to date records are kept.

We value parents and carers as partners in the attempt to develop every pupil’s potential and see our work with pupils as a genuine partnership with parents so that the need for the school to develop a close working relationship with families is paramount. Assessment is a very strong feature at the school with two formal Target Setting Evenings and one home visit per academic year.

Quality Assurance measures are firmly embedded within the structure of the school to ensure targets set focus on individuals and that there is consistency throughout the whole school. Assistant head teachers for Early Years, Lower School and Upper School hold responsibility for the monitoring of the quality of target setting and assessment within their department.

At the Phoenix we aim to:

- Value each pupil as an individual, regardless of physical, mental or behavioural difficulties.
- Provide an educational framework within which the individual’s self-identity is nurtured and all students are encouraged to achieve their maximum independence in order that they may function as independently as possible within their family and the community.
- Ensure that parents take an active part in school life through a range of activities such as participation in annual reviews, attendance at parent’s meetings, social events, school visits and outings and membership of the parent/carer’s association.

The Phoenix will endeavour to meet these aims through the following:

- With care and support encourage each pupil to achieve, flourish and enjoy their time at school.
- Accept that it is the school’s responsibility to ensure each pupil will have access to a broad and balanced curriculum, irrespective of their disability.
- Staff in consultation with the Head Teacher and the parents will develop ways of meeting the pupil’s needs, calling on outside specialists, as appropriate and within the guidelines of local offers.
- All pupils will have an Individual Education Plan (IEP) that is prepared by the class teacher and which forms the basis for discussion with families at the termly parent evening.
- All pupils will have an annual review of their EHCP. A report prepared by the class teacher is sent out two weeks in advance of a meeting held at the school to which are invited the parents, the pupils where appropriate and all professional colleagues associated with the pupil and his or her family.



- Offer a high level of education and support to its pupils. We will welcome comments and suggestions about the education and support provided to our pupils.
- Pupils and staff will have access to support and advice from specialist support staff such as speech and language therapists, physiotherapists, occupational therapists, educational psychologists and advisory teachers from the LA's educational sensory support service. We value such involvement as well as that from other colleagues from Health and Social Services, which is provided as per local offers set out by health, education and social services respectively.

The Phoenix will provide all stakeholders with a purposeful and friendly organisation that:

- Values all who learn, work in or visit the establishment.
- Provides strategies which utilise and develop further the professional abilities of each team member.
- Provides clear leadership and effective management.
- Ensure the school is an integral part of the local and national educational communities.

School Information Report

The SEND information report is a requirement under the Children's and Families Act 2014 and will be updated annually by the school in order to reflect any changes that have taken place or are planned to take place. It is intended as a response to specific questions identified within the Act and should be read in conjunction with the school's prospectus and additional information available on the school's website such as the SEND policy, Equalities policy and accessibility plan.

Our School information report is adapted to a format most appropriate for our families and pupils. It can be found at the end of this policy document. If you have any further questions or would like to seek clarification with regard to the content of this document please do not hesitate to contact the school.

Concerns about SEND Provision in the School

All concerns/queries are viewed as important and are seen as an opportunity for the school to evaluate its performance.

Complaints about SEND provision in our school should be made to the class teacher or Head Teacher in the first instance. If the school is unable to resolve the issue satisfactorily then parents are asked to contact the Chair of Governors, as per the school's complaints procedure.



Monitoring

This policy and information report will be reviewed by the senior leadership team every year. It will also be updated if any changes to the information are made during the year. It will be approved by the governing board.

Links

This policy links to our policies on:

- Equal Opportunities
- Behaviour
- Accessibility Plan
- Complaints Procedure
- Supporting Pupils with Medical Conditions

Written by:

Senior Leadership Team

Date: March 2018

Approved by:

Chair of Governors

Next review due by: March 2019

SEND Information Report

for Families



Who we are:

The Phoenix School

What is important to us (our values):

“Making a Difference for Everyone”

We are committed to providing our children with an outstanding educational experience that is challenging, stimulating and based on fun and enjoyment.

The Phoenix will provide our pupils:

- With teaching of a high quality which is planned for each child, using excellent resources and specialist approaches.
- With a broad and balanced curriculum which stimulates their interest in a wide range of learning opportunities.
- With professional staff that act in a positive way to develop relationships for learning.

The Phoenix will provide all families and staff with a purposeful and friendly organisation that:

- Values all who learn, work in or visit the school.
- Supports all staff to use their skills fully and to learn new ones.
- Provides clear leadership and effective management.
- Ensure the school is an important part of the local and national communities.

At the Phoenix we look at the whole person, aiming to meet the educational, well-being and therapeutic needs of each pupil. Each staff and family member in the school community helps to make the school a special place where we are committed to;

“Making a Difference for Everyone”.

Who we offer this service to:

Children and young adults from the age of 3 to 19 who are in receipt of an Education Health Care Plan. Pupil’s primary area of need will be significant in the area of cognition and learning (severe or profound learning difficulties) as described in the SEND code of practice.

How and when we do it:

The school day runs from 9.00am to 3.30pm Monday to Friday. We offer a wide range of extended schools including, but not limited to, after school clubs Tuesday, Wednesday and Thursday until 5.00pm and daily provision for working parents 8.30am to 5.30pm. We also offer 26 play days during the school holidays across the year.

How to contact us:

office@phoenix.peterborough.sch.uk
www.phoenix.peterborough.sch.uk

Phoenix School
Orton Goldhay, Peterborough. PE2 5SD
01733 391666

SEND Information Report for Pupils



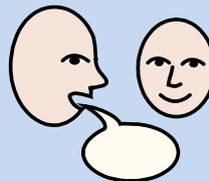
Who we are:
The Phoenix School



What is important to us (our values):
Helping you to succeed in all areas of your life.

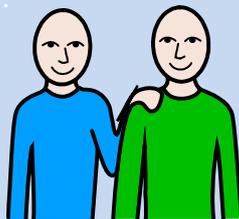
What we do:

- Respect you as an individual.
- Help you learn in a fun and interesting way.
- Show you lots of exciting things and take you to new places.
- Make sure people know what you can do.
- Tell everyone how great you are.
- Help your family to care for you.
- Make sure you know about changes in your life.



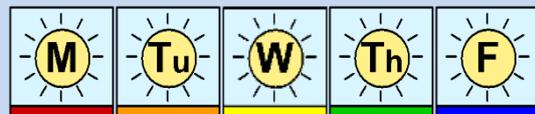
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Monday to Friday.



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clubs you can go to.



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