



Charging and Remissions

2018-19



Introduction

1.The provision within the 1988 ERA will be followed.

Policy

2.In addition to free provision of education during the school day, pupils whose parents are in receipt of income support or income based jobseeker's allowance or certain tax credits (proof of benefit will be required) will not be charged board and lodging where otherwise applicable to residential activities.

3.Charges will normally be made for the following activities:

- a) Board and lodging on residential visits
- b) The proportionate costs for an individual child of activities wholly or mainly outside school hours (optional extras) to meet the costs for:
 - Travel
 - Materials and equipment
 - Entrance fees
 - Insurance costs

In line with local education authority proposals the governing body will adopt the remissions policy.

Parents may be invited to make a voluntary contribution towards the cost of an activity for which a charge may be made but there is no obligation to contribute and pupils may not be treated differently whether or not their parents make a contribution. If the school is planning a trip mainly within school hours (i.e. 50% or more of the trip, including transport time is within school hours), parents may be invited to contribute, but no pupil may be excluded from the trip because their parents have not contributed. It should also be noted that charges made to parents must not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any shortfall in financing it because some parents have chosen not to pay, although there is nothing to stop other parents making a voluntary contribution over and above that cost if they so wish.

Written by: Leadership Team

Date: May 2018

Approved by:

Next review due by: